



Document Management Software Developed with Your Architecture Projects in Mind

Having your entire design team on the same integrated platform leads to better communication and coordination.

The result? Collaborative design operations and document management.

zipBoard isn't just a design review and collaboration software; it is a document management platform – a central hub – enabling your project teams to review architectural designs, provide, manage, and track feedback, and manage all your document versions in one place – with all your stakeholders. zipBoard connects Architects, Engineers, Consultants, Contractors, and Owners to collaborate in one place and deliver projects faster – within budget.

zipBoard is your single source of truth providing:

- An economical and collaborative platform for all your document management, document reviews, and issue tracking
- Access to all your project documents – and their versions – in your browser
- Streamlined workflows and increased operational efficiency by 80% through integrations via APIs
- 2 hours time savings per employee per day – on design reviews and increasing productivity
- An easy-to-use collaboration platform – even for non-technical stakeholders
- A faster and easier way to access progress reports in seconds to stay on top of projects in real-time



Collaboration with zipBoard

zipBoard Collaboration Function	Capability and Benefits	Architect	Consultant	Contractor	Owner
Document management	Allows architects to manage all project documents in one place; saving time on switching between apps				
Markup and reviews	Review drawings using document markup tools; collect and receive contextual feedback in one place.				
No installation required	Collaborate on projects right from your browser; no app downloads or installation required.				
Workflow customization	Create customized workflows based on existing processes; increased flexibility to tailor workflows to each project				
File sharing	Set permissions and share files with project parties for review; ensure reviewers and collaborators only get access to what's important to them.				
Real-time collaboration for unlimited collaborators	Collaborate with unlimited project parties on all project documents - in real-time; stay updated at all times.				

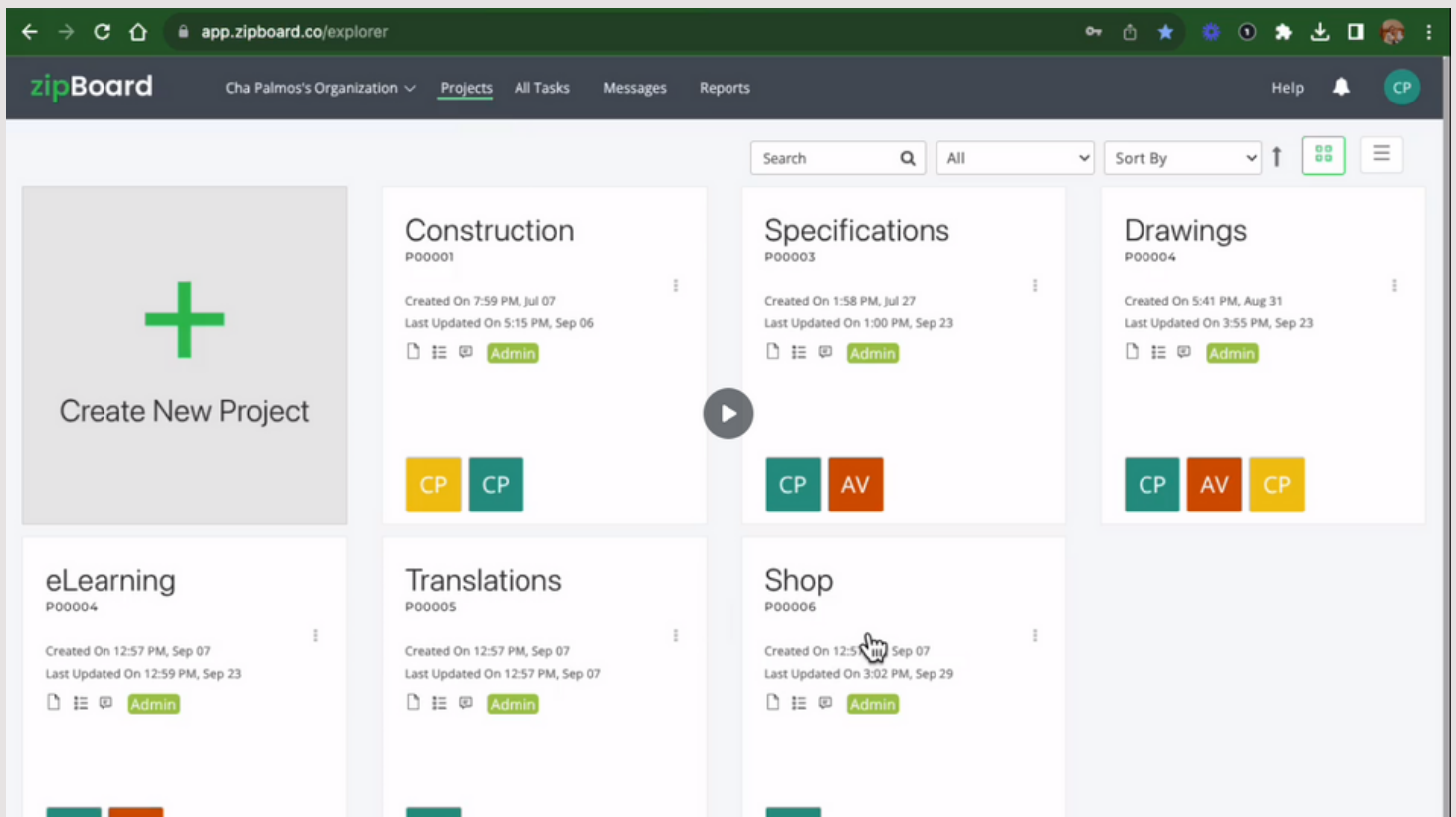
zipBoard Collaboration Function	Capability and Benefits	Architect	Consultant	Contractor	Owner
Optional sign-up for clients and unlicensed users	Unlicensed users can review and approve drawings without signing up to the platform; cost-effective solution for collaboration with unlimited project parties.				
Customized approvals	Add a customized approval stamp to sign off on drawings.				
Version control	Stay updated on all versions of designs and drawings in one place; improve communication and save time on looking for the most up-to-date version.				
Automatically converting annotations and comments into tasks and/or issues	No need to convert comments and annotations into tasks; get easily reviewed an organized list of tasks automatically converted from comments and annotations.				
Task Management	Review issues, prioritize, and assign tasks to relevant project parties for resolution.				

zipBoard Collaboration Function	Capability and Benefits	Architect	Consultant	Contractor	Owner
Automated Reporting	Get real-time reports for single projects or all projects at an organizational level; easily access project reports in seconds and monitor progress				
Multiple projects	Access all projects you're associated with in one place and collaborate with ease; one secure hub to manage and collaborate on multiple projects simultaneously				

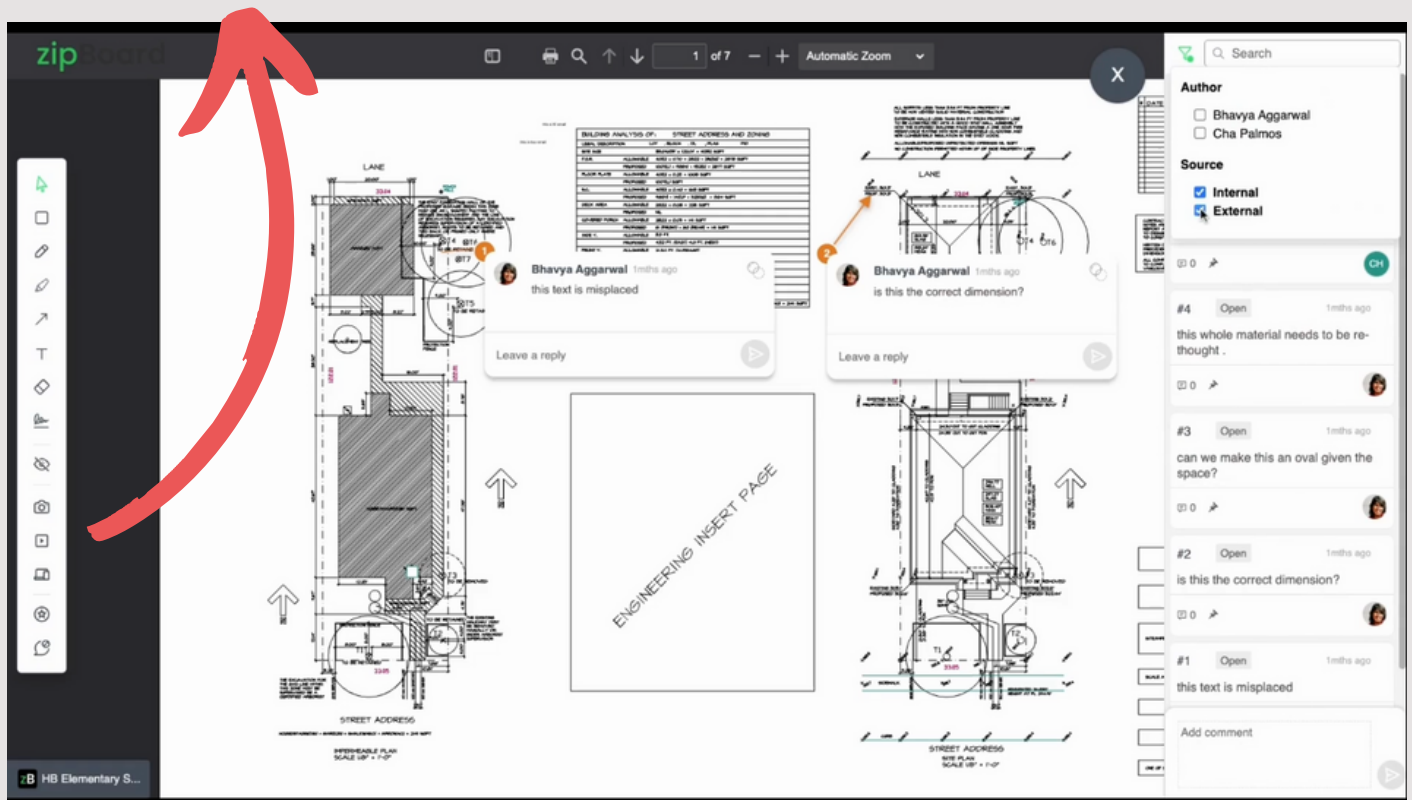
Get a Sneak Peek of Document Management and Collaboration with zipBoard



Document Management



Document Review, Markup & Stamping tools – accessible in browser

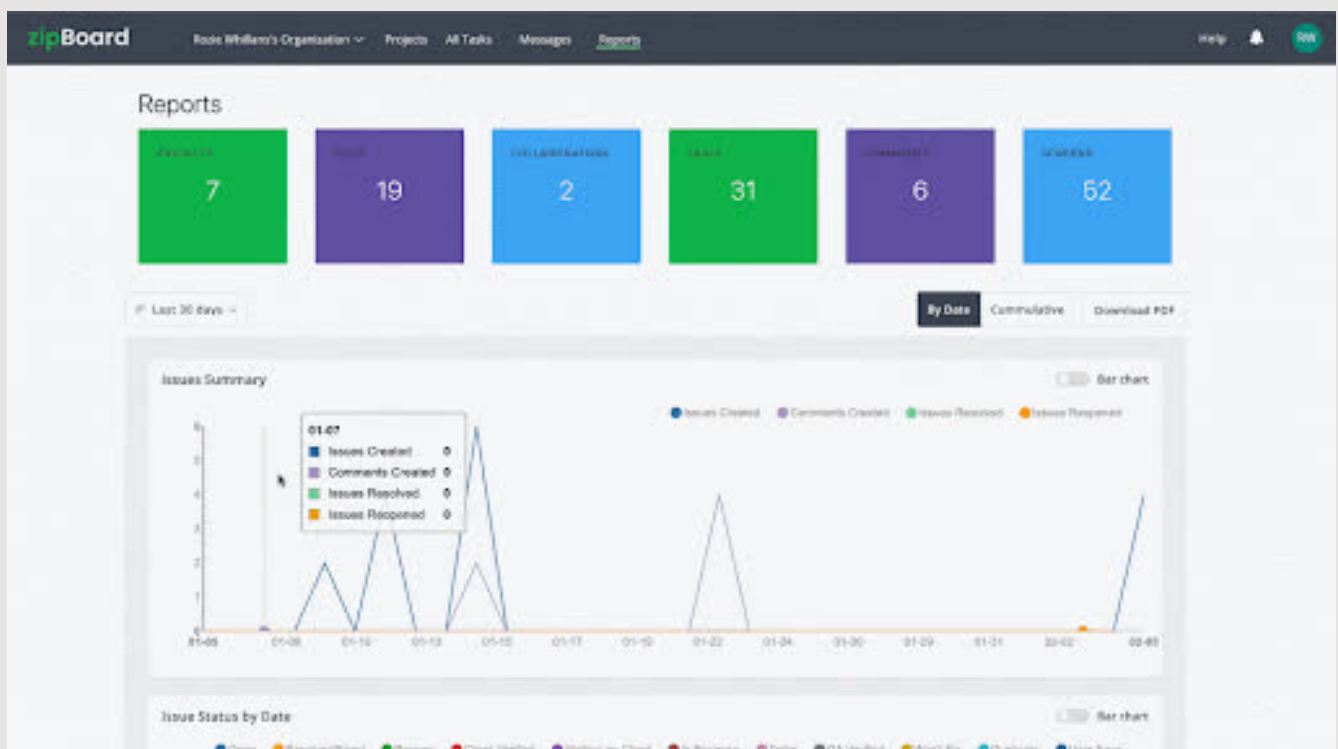


Version control and issue tracking

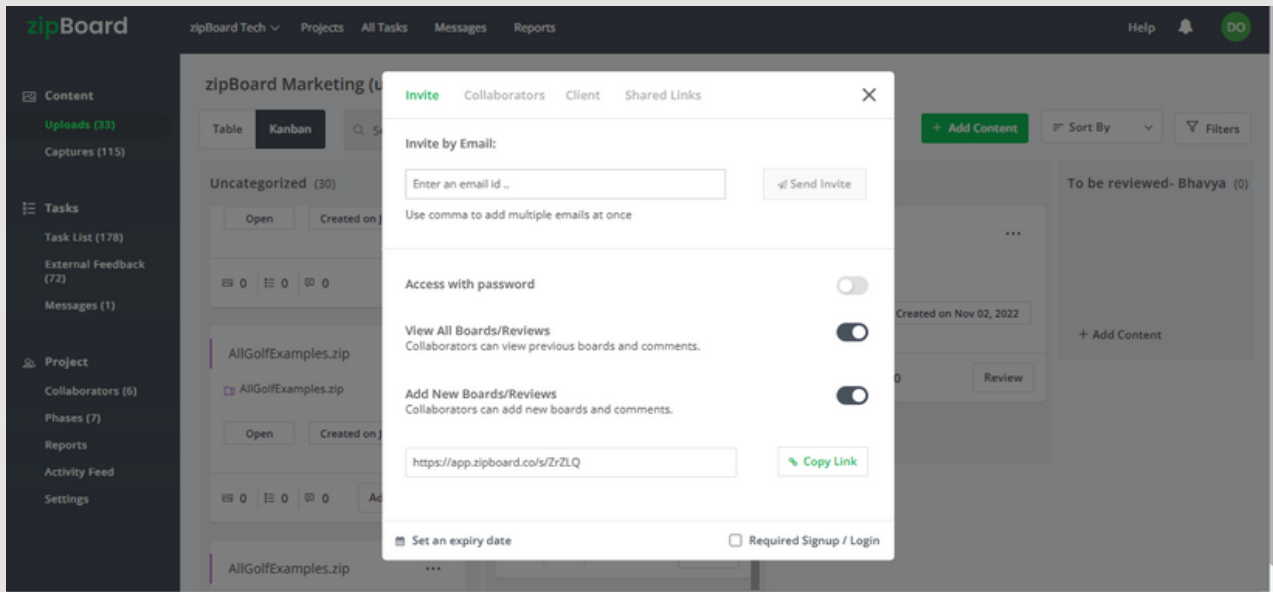
The screenshot displays the zipBoard interface. On the left, a sidebar contains navigation links: Content (Uploads (33), Captures (113)), Tasks (Task List (176), External Feedback (72), Messages (1)), and Project (Collaborators (7), Phases (6), Reports, Activity Feed, Settings). The main area shows a Kanban board for 'zipBoard Marketing (updates)- WIP'. It has four columns: 'To Do' (157 items), 'IN PROGRESS' (2 items), 'COMPLETED' (6 items), and 'TO BE REVIEWED- BHAVYA' (2 items). Each column contains task cards with details like title, status, priority, and due date. Below the Kanban board, a table view shows a list of tasks with columns: ID, TITLE, ASSIGNED TO, REPORTED BY, STATUS, TYPE, PRIORITY, DUE DATE, UPDATED ON, and ACTION. The table lists three tasks with IDs T0380205, T0380206, and T0380207.

ID	TITLE	ASSIGNED TO	REPORTED BY	STATUS	TYPE	PRIORITY	DUE DATE	UPDATED ON	ACTION
T0380205	Create a Page on - Legal document review and approval	Gaurav.zipboard	Shavya Aggarwal	In Progress	Task	Low	Nov 09, 2022		
T0380206	Video on youtube is old- pls update the description . https://www.youtube.com/watch?v=HCSjMzFv0	Gaurav.zipboard	Shavya Aggarwal	Open	Task	High	Nov 09, 2022		
T0380207	Update the link on this page for relevant anchor text: "eLearning review and collaboration tool" should be hyper linked to eLearning review and QA page. https://blog.zipboard.co/the-basics-of-instructional-design-processes-270e010e3596	Gaurav.zipboard	Shavya Aggarwal	Resolved/Fixed	Bug	High	Nov 09, 2022		

Automated reporting



Unlimited internal and external collaborators in one place



Built-in and customizable integrations using API





Achieve Operational Efficiency with zipBoard

- Streamlined document management process.
- Faster project completion and reduced review cycles.
- Improved compliance and reduced risk of penalties.
- Real-time project tracking and reporting.
- Substantial cost savings and sustainability contribution.

[Request Demo](#)